

CO: HRD: RBD: 2022-2023: 773

Date- 28.11.2022

**ALL OFFICES****Reg: Implementation of Digital Life Certificate for Staff/Family Pensioner through "Face Authentication Process"**

In the subject matter, we inform that our Bank has introduced Digital Life Certificate for Staff//Family Pensioner of our bank through "Face Authentication" Process.

**Salient Features-**

Ease of Submitting Digital Life Certificate through Face Authentication Technique based on Aadhar Software by using only a Smartphone.

**Requirement for Staff/Family Pensioners-**

1. The Staff/Family Pensioner must have an Aadhar Number
2. The Pensioner must have Mobile Number and E-mail id
3. PPO Number (Six Digit Employee Number) For Eg. Employee Id- 40707, Then Enter Prefix '0', therefore, PPO Number will be 040707.
4. Anroid Phone having Internet Facility with following features-
  - (a) Version 7.0 or above
  - (b) 4GB RAM
  - (c) Minimum 500 MB Free Storage
  - (d) Camera resolution- 5MP or above.

**Process Flow for Generation of Digital Life Certificate**

1. Download Aadhar Face RD App from Google Play Store.
2. Download Jeevan Pramaan Face Application from following link id- <https://jeevanpramaan.gov.in/package/download>,  
Then, click on client installation document for Anroid Face App
3. Provide E-mail id and a link will be provided for downloading the file.
4. Open App and submit the Operator Authentication by providing the desired information like Aadhar Number, Mobile Number etc.

**Important things to Note-**

- (a) The Operator authentication is a one time process.
- (b) Pensioner can also be the Operator.
- (c) After operator Authentication, a screen will open for pensioner authentication.
- (d) One Operator can generate DLC of multiple pensioners.

5. In Pensioner Authentication, fill up the details and submit the OTP so received.
6. Submit the Declaration after completion of mandatory fields like PPO Number, Pension Account Number etc. Any incorrect information may lead to non-updation of DLC at Pension Disbursing Office.
7. After successful completion of above process, scan for live photograph and complete the scan process. **(Note- Keep your face Straight & ensure to follow the instructions shown on the screen.)**
8. After completion of Face scanning, DLC submission appears on the Mobile Screen along-with the Pramaan Id and PPO Number.

The Detailed process of Digital Life Certificate through Face Authentication Process is attached.

Please bring the contents of this Circular to the notice of all the Staff Regular Pensioners//Family Pensioners drawing pension through their branch besides displaying the copy on the Branch Notice Board for information invariably.

  
(Santosh Kumar)  
Chief Manager-RBD